



## **HINDUSTAN PREFAB LIMITED**

**(A Government of India Enterprise)**

**Jangpura, New Delhi-110014,**

**Phone No. 011-26340225 Fax No. 011-26340365**

Ref.No.HPL/ESF/602

### **NOTICE**

Sh. S.M. Kaushik, Project Engineer (Civil), IBM No.9797 in this Company is informed that the disciplinary proceedings under Rule 25 of the HPL Conduct, Discipline & Appeal Rules have been initiated against him for his failure to comply with the lawful orders of the Management for his transfer and also absenting himself unauthorisedly beyond the sanctioned leave upto 21.7.2007. A charge-sheet dated 02<sup>nd</sup> January,2009 sent to his available address on record by Regd. A.D. Post has been received back undelivered with the remarks, "The addressed premises is found locked on repeated visits" by the Postal Authorities. He is, therefore, directed to collect the charge sheet dated 02<sup>nd</sup> January, 2009 from Sh. M.K. Gupta, Asstt. Manager (P&A) in this Company and submit a written statement of his defence and also to state whether he desires to be heard in person within fifteen days of publication of this notice.

Sd/-

**(Jaiveer Srivastavaa)**  
**Chairman & Managing Director &**  
**Disciplinary Authority**